



COVID SAFE COMMUNICATIONS

COMMUNION SERVICE

The congregation of Sydney Christian Fellowship is now able to meet together each Sunday at our Leumeah church hall. We can give thanks to the Lord for this provision and, as exhorted by the apostle Paul, we make it our priority to gather together for the communion service whenever there is provision to do so. Heb 10:25.

The purpose of this communication is to inform and educate you in relation to some of the requirements that we must observe in order for our resumed communion services. By taking the time to read through these notes, you'll be well prepared for the practical steps you will need to take to ensure that our fellowship together honours the requirements to adhere to the approved COVID Safety Plan for places of worship in New South Wales. These notes serve as an important step in our training in, and awareness of, COVID Safe practise that will be in effect when we gather for communion.

Further to the information outlined in these notes, information signage will be placed around the building and verbal reminders given before and after our meeting regarding various COVID Safe practices. We will also be cared for by the various personnel care teams, including a COVID Safety Marshal, door hosts, and the first aid team. The building will receive cleaning and disinfection by the rostered cleaning team, before and after each communion service.

Attendance Requirements

We kindly ask that you please do not attend the communion service if you:

1. have any COVID symptoms, including fever, cough, sore throat, sneezing, shortness of breath, runny nose, or loss of smell, or
2. have travelled from overseas in the last 14 days, or
3. have been in close contact with a person who is positive for COVID in the last 14 days, or
4. are an active COVID case.

Action to be taken by you!

1. **Lampstand RSVP** – We request every person to RSVP on Lampstand to indicate their attendance or absence at the communion service.
 - a. If you are attending the 2:30pm communion service at Leumeah, it is critical you 'tick' your RSVP tag to **green** to advise of your attendance, or
 - b. If you are not attending that service, please 'tick' your RSVP tag to **red** to indicate your absence.

To ensure the accuracy of our contact tracing information, we request that each person confirms their RSVP immediately on Lampstand.



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2. **Contact Tracing Form** – Upon your arrival, please wait for the door hosts to mark you as present for the service. They will have a list of all attendants with details pre-printed from the Lampstand RSVP. If you have not already RSVP'd on Lampstand, you will be required to complete your name and contact details. The information on these forms will be stored as per legal requirements.

If you find out that you are a probable or confirmed COVID case, please notify the SCF office immediately.

3. **Seating Plan** – Please take time to familiarise yourself with the attached seating plan. This has been carefully prepared to allow for households and close contacts to be seated together and to comply with social distancing requirements. To ensure members of different households and close contacts are seated 1.5m apart, the rows throughout the hall have been spaced further apart. Further to this, if you sit in a row with people from another household, please leave 1.5m between you and the next household group. As a guide, this equates to approximately three seats. If you have any questions in regard to the seating plan, please contact Andrew Lawless.
4. **Communion elements** – Please bring your own communion elements to the communion service.
5. **Offering** – There will be no offering taken at the service as we are encouraging all giving to be done electronically. Banking details can be found under Weekly Life on Lampstand or on the Offering Envelopes at the front entrance.
6. **Afternoon Tea** – There will be no opportunity for afternoon tea. Please take the opportunity to invite people into your home.
7. **Physical Distancing** - If members of the same household or 'close contacts' are attending services, they do not need to practise physical distancing from each other. In all other circumstances, physical distancing requirements should be observed. Parents are encouraged to assist their children to maintain appropriate physical distance wherever possible.

As you arrive and have had your details confirmed, please make your way direct to your seating and avoid greeting one another and mingling in the foyer area as you arrive. This will help with ensuring appropriate physical distancing requirements of 1.5m.

8. **Other Important Information to note**

- To help with our cleaning, no access will be made available to the upstairs areas
- There will be no access to the water dispenser and no access to the kitchen (either upstairs or downstairs)
- Hand sanitiser will be made available at the church in various places for your use
- NSW Health strongly recommends wearing a face mask in places of worship. This is not mandatory but is recommended in areas where there has been community transmission. If you would like to wear a face mask, please bring one with you.
- In accordance with Public Health Orders, we have a COVID Safety Plan and have registered as COVID Safe.